

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2015-16

I. Details of the Institution

1.1 Name of the Institution

Katwa College

1.2 Address Line 1

Post Office- Katwa

Address Line 2

Police Station- Katwa

City/Town

Katwa

State

West Bengal

Pin Code

713130

Institution e-mail address

katcoll2009@gmail.com

Contact Nos.

03453-255049

Name of the Head of the Institution:

Dr. Nirmalendu Sarkar
(Principal)

Tel. No. with STD Code:

03453-255050

Mobile:

9749110550

Name of the IQAC Co-ordinator:

Dr. Kedar Nath Mitra

Mobile:

Not Applicable

9434575721

IQAC e-mail address:

iqackatcoll@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/41/84, February 10,2007

1.5 Website address:

<http://www.katwacollege.ac.in/communication.html>

Web-link of the AQAR:

<http://www.katwacollege.ac.in/AQAR2015-16.doc>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|-------|-----------------------|-----------------|
| 1 | 1 st Cycle | B+ | 77.15 | 2007 | 5 years |
| 2 | 2 nd Cycle | - | - | - | - |
| 3 | 3 rd Cycle | - | - | - | - |
| 4 | 4 th Cycle | - | - | - | - |

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

26.08.2008

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*) AQAR-2011-12, submitted on 27/07/2016 (DD/MM/YYYY)

- i. AQAR-2012-13, submitted on 27/07/2016 (DD/MM/YYYY)
- ii. AQAR-2013-14, submitted on 27/07/2016 (DD/MM/YYYY)
- iii. AQAR-2014-15, submitted on 27/07/2016 (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

The University of Burdwan

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NA

University with Potential for Excellence

NA

UGC-CPE

NA

DST Star Scheme

NA

UGC-CE

NA

UGC-Special Assistance Programme

NA

DST-FIST

NA

UGC-Innovative PG programmes

NA

Any other (*Specify*)

NA

UGC-COP Programmes

NA

2. IQAC Composition and Activities

2.1 No. of Teachers

07

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

01

2.4 No. of Management representatives

00

2.5 No. of Alumni

02

2.6 No. of any other stakeholder and

04

Community representatives

2.7 No. of Employers/ Industrialists

00

2.8 No. of other External Experts

01

2.9 Total No. of members

16

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty Students

Non-Teaching Staff Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

* A sum of Rs. 3,00,000/- has been received by the College for the functioning of IQAC during XII-th plan.

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

(i) Celebration of centenary of Eienstein's THEORY OF RELATIVITY,
(ii) ARCTIC BIOLOGY

2.14 Significant Activities and contributions made by IQAC

The IQAC plays an active role to help in running the Institution towards achieving the mission of this College situated in a backward area with a high per centage of minority and SC/ST students. The internal members of this cell of this cell met regularly and chalk out important action plans. Most of the major committees of the college are well represented in the IQAC.

- Proposal has been taken to open a Study Centre of Rabindra Bharati University RBU
- Two members of IQAC have been participated in a workshop for preparation towards NAAC organised by the University of Burdwan.
- New committees have been formed.
- Screening under CAS for promotion of 10 teachers has been conducted in two phases.
- Preparation of AQAR for the session 2010-11 to 2014-15
- DCF-II uploading
- Registration under N-LIST programme
- Two issues of a double-blind peer reviewed international research journal on social and natural sciences have been published.
- A seminar on 'General Theory of Relativity' in commemoration of the centenary of Einstein's theory and has been organised..
- Another seminar on 'Arctic Biology' has been organised. More than hundred students and teachers from ten Higher Secondary Schools of the town have participated in this seminar.
- Being requested by IQAC, NSS units of the college organised a rally on 'Swachh Bharat Mission'..

2.15 Plan of Action by IQAC/Outcome

| Plan of Action | Achievements |
|---|--|
| <ul style="list-style-type: none"> ➤ To publish an International Journal on Natural and Social Sciences ➤ Organisation of seminars ➤ To organise a rally on Swachh Bharat Mission ➤ To open a study centre of Rabindra Bharati University | <ul style="list-style-type: none"> • The College publishes a double blind peer reviewed international research journal named 'International Journal of Research on Social and Natural Sciences' circulated both online and offline twice a year and it has a separate web address assigned to it, www.katwaCollegejournal.com . The College also publishes a multilingual academic journal named 'String'. <ul style="list-style-type: none"> ➤ Two seminars have been organised. ➤ NSS, Katwa College organised a rally with the theme 'Swachh Bharat Mission' after being requested by the IQAC Coordinator. ➤ Post-Graduate courses on five subjects, viz. Bengali, History, English, Political Science and Education has been launched and this ushered a new horizon for the aspirants of this locality to achieve master degree in these subjects. |

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The Governing Body of Katwa College approved the proposal regarding submission of AQAR to UGC.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD | - | - | - | - |
| PG | - | - | - | - |
| UG | 16 | 0 | - | 0 |
| PG Diploma | - | - | - | - |
| Advanced Diploma | - | - | - | - |
| Diploma | - | - | - | - |
| Certificate | - | - | - | - |
| Others | 1 | 0 | 0 | 0 |
| Total | 17 | 0 | 0 | 0 |
| Interdisciplinary | - | - | - | - |
| Innovative | - | - | - | - |

*Netaji Subhash Open University is continuing their Study Centre in college and offers undergraduate, post-graduate degree and one year diploma courses in different subjects. Rabindra Bharati University launched their Study Centre in Katwa College from the session 2016-17 and offered post graduate courses on Bengali, History, English, Political Science and Education.

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|----------------------|
| Semester | - |
| Trimester | - |
| Annual | √ |

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The College does not enjoy any autonomy in designing and updating or revising the syllabi. It has to strictly abide by the guidelines of the affiliating university.

Nevertheless, during designing /updating/ revision of syllabi, our faculty members are invited to participate in the workshops organized by the university and teachers from our College represent and put valuable inputs over there.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Study Centre of Rabindra Bharati University for post-graduate studies in five subjects, viz. Bengali. History. English. Political Science and Education.

Criterion – II

2. Teaching, Learning and Evaluation

| | | | | | |
|------------------------------------|-------|------------------|----------------------|------------|----------------------|
| 2.1 Total No. of permanent faculty | Total | Asst. Professors | Associate Professors | Professors | Others(GLI+PTT+CWTT) |
| | 64 | 15 | 17 | 0 | 08+17+07=32 |

2.2 No. of permanent faculty with Ph.D.

20

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------------------|----|----------------------|----|------------|----|--------|----|-------|----|
| R | V | R | V | R | V | R | V | R | V |
| 00 | 24 | NA | NA | NA | NA | NA | NA | 00 | 24 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

19

-

-

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended | - | - | - |
| Presented papers | 4 | 6 | 1 |
| Resource Persons | - | 2 | - |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Teachers continuously interact with the learners for the following:

- i) To help in assessing students' academic capacity and interest in the subject.
- ii) To grow interest in the subject; to enlighten the students about the scope of the subject
- iii) To make the learners aware about the future prospect of the subject -- both academic and professional
- iv) To encourage them about delivering seminar lectures
- v) To help them to use books in the best possible manner
- vi) To make the students aware of local, state ,national and international issues
- vii) To encourage science students to appear in different national level exams (IIT-JAM, etc)

2.7 Total No. of actual teaching days during this academic year

196*

*College remains closed for almost a month in connection with assembly election.

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The College, working under an affiliating university, cannot make any such reform. The College follows the question pattern of the University for its Internal Examinations so that the learners be better prepared for their final university examinations.

2.9 No. of faculty members involved in curriculum restructuring / revision / syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

| | | |
|---|---|---|
| 1 | 1 | 1 |
|---|---|---|

2.10 Average percentage of attendance of students

70 (Approx)

2.11 Course/Programme wise

distribution of pass percentage : Day and Evening

| Title of the Programme | Total no. of students appeared | Division | | | | |
|------------------------|--------------------------------|---------------|-------|-------|-------|--------|
| | | Distinction % | I % | II % | III % | Pass % |
| B.A | 1189 | - | 2.19 | 15.64 | 17.33 | 35.16 |
| B.Sc | 210 | - | 16.67 | 38.57 | 1.90 | 57.14 |
| B.Com | 11 | - | 0.00 | 36.36 | 0.00 | 36.36 |
| B.Ed | 99 | - | 100 | 0.00 | 0.00 | 100 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The Body always keeps in touch with the departments regarding teaching-learning process and other departmental activities. The Coordinator and other members of IQAC accompany and help departments to approach the authority for procurement of equipments, books, renovation of laboratories and organisation of academic excursions.

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses | - |
| UGC – Faculty Improvement Programme | - |
| HRD programmes | - |
| Orientation programmes | - |
| Faculty exchange programme | - |
| Staff training conducted by the university | - |
| Staff training conducted by other institutions | 1 |
| Summer / Winter schools, Workshops, etc. | 4 |
| Others | 2 |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 21 | 12 | NIL | 0 |
| Technical Staff | 10 | 12 | NIL | 0 |

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The Research Committee works in coordination with the IQAC for promoting and monitoring research work of the faculty members of the College. Both agencies help teachers in finding avenues and applying for grants for such work.
- IQAC also helps the teachers in acquiring leaves for attending seminars, symposia, workshops, conferences etc.

3.2 Details regarding major projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | - | - | - | - |
| Outlay in Rs. Lakhs | - | - | - | - |

3.3 Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | 02 | 05 | 03 | 02 |
| Outlay in Rs. Lakhs | 0.8006 | 8.063 | 1.1025 | 0.8006 |

3.4 Details on research publications

| | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals | 8 | 1 | - |
| Non-Peer Review Journals | 2 | - | - |
| e-Journals | - | - | - |
| Conference proceedings | - | - | - |

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|----------------------------|------------------------|----------|
| Major projects | - | - | - | - |
| Minor Projects | 2015-2016 | UGC | NA | 110250 |
| Interdisciplinary Projects | - | - | - | - |
| Industry sponsored | - | - | - | - |
| Projects sponsored by the University/ College | - | - | - | - |
| Students research projects <i>(other than compulsory by the University)</i> | - | - | - | - |
| Any other(Specify) | - | - | - | - |
| Total | - | - | - | 110250 |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

| Level | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number | 0 | 0 | 0 | 0 | 0 |
| Sponsoring agencies | NA | NA | NA | NA | NA |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : The college has no annual budget for research. Teachers apply for research grant to different funding agencies and do their research work depending upon the grant received.

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

| Type of Patent | | Number |
|----------------|---------|--------|
| National | Applied | 0 |
| | Granted | 0 |
| International | Applied | 0 |
| | Granted | 0 |
| Commercialised | Applied | 0 |
| | Granted | 0 |

3.17 No. of research awards/
 recognitions received by faculty and research fellows
 Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| - | - | - | - | 3 | - | - |

3.18 No. of faculty from the Institution
 who are Ph. D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

| | | | |
|------------------|---------------------------------|---------------------|---------------------------------|
| University level | <input type="text" value="00"/> | State level | <input type="text" value="85"/> |
| National level | <input type="text" value="02"/> | International level | <input type="text" value="00"/> |

3.23 No. of Awards won in NSS:

| | | | |
|------------------|---------------------------------|---------------------|---------------------------------|
| University level | <input type="text" value="00"/> | State level | <input type="text" value="00"/> |
| National level | <input type="text" value="00"/> | International level | <input type="text" value="00"/> |

3.24 No. of Awards won in NCC:

| | | | |
|------------------|---------------------------------|---------------------|---------------------------------|
| University level | <input type="text" value="00"/> | State level | <input type="text" value="00"/> |
| National level | <input type="text" value="00"/> | International level | <input type="text" value="00"/> |

3.25 No. of Extension activities organized

| | | | |
|------------------|--------------------------------|---------------|--------------------------------|
| University forum | <input type="text" value="-"/> | College forum | <input type="text" value="-"/> |
| NCC | <input type="text" value="4"/> | NSS | <input type="text" value="-"/> |
| | | Any other | <input type="text" value="-"/> |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Activities by NSS:

- NSS volunteers cleaned up the campus regularly.
- 57 NSS volunteers, including 40 girl students, organised a special camp at the adopted village Nanagar. The theme of the Camp was '**Environment including preservation of nature resources and conservation of Cultural/Historical Heritage**'.
- A special camp with the theme **Social and Cultural Awareness** was held in the College with 105 female students and 113 male students.
- Saplings were planted by the volunteers, and numerous programmes were undertaken to take care of the plants, such as fencing & watering.
- The NSS volunteers observed the following days :
World Health Day(7.4.15), World Anti Tobacco Day (31.5.15), World Environment Day, Independence Day, College Foundation Day, Foundation Day of Students' Health Home, NSS Day, World AIDS Day, Human Rights' Day, Yuva Diwas, Netaji's Birthday, Republic Day, Bhasha Diwas

Activities of NCC:

Battalion 58 of NCC, Katwa College observed the following important days:

Independence Day, Republic Day, Swami Vivekananda Birth Day, Netaji Birthday No Tobacco day.

- NCC cadets participated in Blood Donation Camp

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|---------------|-----------------------|--------------------|---------------|
| Campus area | 11.5 acres | NIL | NA | 11.5 acres |
| Class rooms | 25200 sq. ft. | NIL | NA | 25200 sq. ft. |
| Laboratories | 23700 sq.ft. | NIL | NA | 23700 sq.ft. |
| Seminar Halls | 2320 sq.ft | NIL | NA | 2320 sq.ft. |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | 0 | 0 | | 0 |
| Value of the equipment purchased during the year (Rs. in Lakhs) | - | 1.5790+1.53861=3.1176 | college fund & UGC | - |
| Others | - | - | - | - |

4.2 Computerization of administration and library

The Office is fully computerized and has internet facility, both LAN and Wi-Fi enabled. The Central Library catalogue is partially digitalized.

4.3 Library services:

| DAY SECTION | Existing | | Newly added | | Total | |
|------------------|----------|--------------|-------------|-----------|-------|--------------|
| | No. | Value(Rs) | No. | Value(Rs) | No. | Value(Rs) |
| Text Books | 31441 | 5360713 | Nil | - | 31441 | 5360713 |
| Reference Books | 5692 | 2364098 | 6 | 1775 | 5698 | 2365873 |
| e-Books | NIL | - | - | - | - | - |
| Journals | 38 | 98117 | 38 | 17237 | 38 | 115354 |
| e-Journals | NIL | - | - | - | - | - |
| Digital Database | NIL | - | - | - | - | - |
| CD & Video | 44 | Free of cost | NIL | - | 44 | Free of cost |
| Others (specify) | NA | - | - | - | - | - |
| MORNING SECTION | Existing | | Newly added | | Total | |
| | No. | Value(Rs) | No. | Value(Rs) | No. | Value(Rs) |

| | | | | | | |
|------------------|----------|-----------|-------------|-----------|-------|-----------|
| Text Books | 2769 | 425030 | - | - | 2769 | 425030 |
| Reference Books | - | - | 3 | 1360 | 3 | 1360 |
| e-Books | - | - | - | - | - | - |
| Journals | - | - | - | - | - | - |
| e-Journals | - | - | - | - | - | - |
| Digital Database | - | - | - | - | - | - |
| CD & Video | - | - | - | - | - | - |
| Others (specify) | - | - | - | - | - | - |
| B.ED. SECTION | Existing | | Newly added | | Total | |
| | No. | Value(Rs) | No. | Value(Rs) | No. | Value(Rs) |
| Text Books | 4623 | 740880 | 247 | 36935 | 4623 | 738520 |
| Reference Books | 57 | 42045 | 08 | 10360 | 65 | 52405 |
| e-Books | - | - | - | - | - | - |
| Journals | 95 | 5070 | - | - | 95 | 5070 |
| e-Journals | - | - | - | - | - | - |
| Digital Database | - | - | - | - | - | - |
| CD & Video | - | - | - | - | - | - |
| Others (specify) | - | - | - | - | - | - |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 58 | 2 | 44 | 2 | - | 8 | 50 | - |
| Added | 3 | 0 | - | - | - | 3 | - | - |
| Total | 61 | 2 | 44 | 2 | - | 11 | 50 | - |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Principal's Office, the general Staff Room, the B.Ed Staff room, IQAC Meeting Room and the Day Office are all provided with wi-fi connection.
- The renewal of N-LIST has been done. Teachers and students have free access to this programme.
- The College Office is entirely computerized; the non-teaching staffs carry out e-billing, online admission, and correspondence with affiliating university & State Higher Education Department.
- The Day Office has one all-in-one printer-copier-scanner-fax machine. Remote printing can be done from all the computers. All the desktops in the Day Office are LAN connected.
- The process of installation of the library software KOHA has been started.
- The Governing Body decided to install ICT facilities in at least one room at the beginning and the process has been initiated.

4.6 Amount spent on maintenance in lakhs :

| | |
|--|----------------|
| i) ICT | 2.90200 |
| ii) Campus Infrastructure and facilities | 1.03657 |
| iii) Equipments | 0.05100 |
| iv) Others | 0.48519 |
| Total : | 4.47476 |

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC is committed to incorporate the culture of excellence by extending support to students for improving their efficiency level
- IQAC sensitizes students about the following for their all round development –
 - To encourage them to appear in different national level exams (IIT-JAM, etc)
 - Free-ship provided from college fund
 - Scholarships from Govt. and Non-Govt. agencies/organizations
 - Scholarships for girl students (KANYASHREE)
 - Scholarships for minority and backward community students
 - Departmental Libraries – for helping students by providing books, especially to students from weaker section of the society
 - Low cost hostel facilities to both male and female students
 - Health facilities (multi-gym and Students’ Health Home) provided to the students
 - Information about College NSS, NCC, Boys’ Hostel, Girls’ Hostel, various committees like Grievance Redressal Cell, Internal Complaints Committee, Anti-Ragging Cell etc., Netaji Subhash Open University and Rabindra Bharati University.

5.2 Efforts made by the institution for tracking the progression

A few departments try to maintain student progression records.

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|------|----|--------|--------|
| 5829 | - | - | 50 |

(b) No. of students outside the state

0

(c) No. of international students

0

| | | | | | |
|-----|------|-------|-------|------|-------|
| Men | No | % | Women | No | % |
| | 3133 | 53.29 | | 2748 | 46.74 |

| Last Year | | | | | | This Year | | | | | |
|-----------|----------|----|-----|-----------------------|-------|-----------|----------|----|------|-----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 3232 | 127 2 | 33 | 954 | 29 | 5520 | 3363 | 126 3 | 38 | 1198 | 17 | 5879 |

Demand ratio - 2.18 Dropout % ~15.61

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

There is an Employment & Counselling cell in the College. The cell conducts training programmes/ talks relating to students career guidance in collaboration with District Employment Exchange. But we have no structured mechanism for career guidance and placement of students.
The Cell readily responds to the requests from Companies/Agencies soughting for applicants

No. of students beneficiaries

Actual data is not available.

5.5 No. of students qualified in these examinations

Katwa College is an undergraduate college; so records are not kept, although many students of this college are persuading their Ph.D degree from different universities and research institutes; even post-graduate fellows are working in different research institutes inside India and abroad.

NET

-

SET/SLET

-

GATE

-

CAT

-

IAS/IPS etc

-

State PSC

-

UPSC

-

Others

-

5.6 Details of student counselling and career guidance

Counselling starts both formally and informally from the beginning when students come for taking admission in the college. The cordial relationships with teaching and non-teaching staff help them in need. The Principal, teachers and Head Clerks offer sympathetic response to students' problems and redress (if possible) those problems.

The teachers provide information to the students regarding prospect of higher studies in and outside the classrooms. Students from needy background are also counselled if and when they seek advice regarding choosing between higher studies and employment.

No. of students benefitted

Actual data is not available.

5.7 Details of campus placement

| Number of Organizations Visited | <i>On campus</i> | | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| NA | NA | NA | NA |

5.8 Details of gender sensitization programmes

No such programme has been organised by the institution this year.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

| | Number of students | Amount |
|--|--------------------|--------|
| Financial support from institution | 57 | 22640 |
| Financial support from government* | - | - |
| Financial support from other sources* | - | - |
| Number of students who received International/ National recognitions | - | - |

*Financial support from government and non-government organisations are directly deposited to the Bank A/C of the students and therefore number of students getting such help and the amount of such fellowship remain unknown to the college.

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- The students of Physiology Department had grievances regarding the infrastructure and lack of teachers. The problem was solved by renovating the infrastructure and appointing guest lectures.
- The Students' Union demanded for renovation of the Union Room. The demand was promptly met by the Institution.
- The Students' Union appealed to the authority for admission of latecomer students for the session 2015-2016, heed was paid to the appeal and students were admitted.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The mission and vision of the College at this juncture are:

- Gender sensitivity and gender equity
- Introduction of new teaching aids for teaching learning
- To improve the teacher-student ratio
- To bring maximum number of students under the umbrella of financial assistance, both governmental and non-governmental.

6.2 Does the Institution has a management Information System

The College website, www.katwacollege.ac.in provides all relevant information to the various stakeholders.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The College is affiliated to the University of Burdwan and henceforth is bound to follow the syllabus prescribed by the parent institution. However faculties of this college represent BOS and give the feedback there regarding syllabus and course structure. Thus in one way the teaching community of this college is involved and bears the responsibility of designing, updating and revision of syllabi. The Principal and the IQAC Coordinator keeps in touch with the Secretary of Under Graduate Council, Burdwan University and brings discrepancies ,if any , observed by any department of the college under his notice. The prescribed syllabus has been distributed among teachers under the supervision of the Head of the Department and they prepare the curriculum.

6.3.2 Teaching and Learning

- Tutorial classes are arranged for advanced students.
- Academic counselling is done by teachers with sympathy for slow learners to boost them up and to realize the basic problem or root cause of their poor performance.
- Students are provided with study materials.
- Students are supplied with a list of books they need to consult for their course.
- Students are encouraged to consult teachers outside class for any clarification of various topics discussed in class. The students often seek teachers' help in personal matters also.
- PPT and Multi-media are used for assisting teaching method in some Departments.
- Teachers enjoy free access to internet; reference books from the Library – this helps them in enriching their study materials that are given to the students – this in turn ultimately benefits the students
- Class Tests/Unit Tests are taken to get an idea about the students' progress in the concerned subject and to fill the lacuna if any.
- Advanced students are encouraged for further development and motivated to read/consult advanced books/references.

6.3.3 Examination and Evaluation

- College follows the academic schedule framed by the affiliating university at the beginning of each session(July – June).
- Class tests, unit tests are taken by the departments.
- Performance of the students in these tests is used as the parameter to assess their progress.
- Based on students' performance in departmental tests, remedial coaching is given to the poor learners.
- Test examination is arranged centrally and result is published in due time
- If required, remedial classes are taken.
- Final examinations (Part-I, Part-II & Part-III) are scheduled by the University of Burdwan and students of this college go to some other college to appear at the exam.
- Home Centre is allowed only for ENVS, Compulsory English & Compulsory Bengali.
- Programme of Honours practical examinations are scheduled by the university and students of one college go to some other college as routined by the university.
- General practical examinations are held at home centers.
- In both these practical examinations, External Examiners are deputed by the university.

6.3.4 Research and Development

- IQAC encourages and motivates teachers to apply for various research projects and approach the UGC and other funding agencies for financial support.
- The Authority renders help teachers in getting requisite study leave for research work.
- Teachers are motivated to publish their research works regularly in peer-reviewed journals.
- Teachers are assisted by IQAC to get permission from the Principal for participation in seminars/symposia to present their research works.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The College has three separate libraries - for morning, day and B.Ed. students. The Day library is considered as the central library.
- The departments have their own seminar libraries which cater especially to the Honours Students.
- All the departments have at least one desktop/laptop with internet connection. Morning and day libraries and Office are also provided with desktops with internet connection.

6.3.6 Human Resource Management

- Contract has been made with private agency for completion of bulk official assignments, like, admission, university registration, form fill-up for university examinations, registration under the State Govt. project, Kanyashree, etc
- Computerization of Office Management including salary disbursement through bank.
- Attendance records of the teaching and non-teaching staff.
- Regular notification of different activities.
- Maintenance of discipline and peace during Students' Union Election.
- Systematic dealing with students during registration, admit card and result distribution.
- Regular meetings of various committees for academic and administrative purposes.
- Introduction of on-line admission.
- Maintenance of college website through which college related notifications are circulated.
- Maintenance of peace and harmony during Saraswati Puja, Navi Diwas and Cultural Programme.

6.3.7 Faculty and Staff recruitment

Recruitment of permanent teachers does not come under the purview of College administration; College sends requisition to College Service Commission (CSC) for filling up the vacancies in substantive posts; CSC calls applicants for interview and then list of qualified candidates are published. Name of one successful candidate from the published panel is recommended to the respective college who had submitted requisition for filling up of vacancy in a specific substantive post. After receiving the recommendation from CSC, the Governing Body of the College decides to appoint the recommended candidate in that substantive post and Principal who is also the Secretary of the Governing Body issues Appointment Letter in the format prescribed by CSC to the candidate and if he/she is willing to accept the offer, joins in that post.

The same procedure is followed also in case of recruitment of the Principal.

The college appoints Contractual Whole-Time Teachers, Part-Time teachers, Guest Lecturers etc. from among qualified applicants in order to overcome the deficiencies due to vacancies in substantive posts. For such appointments, norms of the affiliating University are followed. As a part of selection process in such recruitments, the college advertises in local and well circulated newspapers for guest lecturers. The Interview Board/Selection Committee is formed with one University Nominee, one Principal's Nominee and the respective Departmental Head. Selection Committee's recommendation is placed in the Governing Body meeting and appointment letters are issued to the selected candidate.

Recruitment of non-teaching staff – Non-Teaching staffs are recruited as per the Staff Pattern of Higher Education Dept., Govt. of West Bengal. The College publishes advertisements in newspapers inviting application for the same. A Selection Board is set up as per the norms of Higher Education Dept., Govt. of West Bengal and candidates are selected after written and viva voci test. The last appointment in the post of full-time Non-Teaching Staff was made in 1987.

6.3.8 Industry Interaction / Collaboration

Usually such programmes are not conducted by the College since there is no provision for such interaction or collaboration in the Syllabi.

6.3.9 Admission of Students

- As per directive of the State Govt. online admission in B.Ed and undergraduate courses has been done by the College in the present academic session of 2015-2016.

6.4 Welfare schemes for Teaching, Non-teaching Staff & Students

- College provides all possible supports to its teaching, non-teaching staff and students in their hours of need.
- The College releases the salary for its employees on the 1st of every month. The College Fund is pays the salary from the College Fund in case the grant from the State Government is delayed and the money is later reimbursed.
- The College employees established a credit cooperative in February 1989 called Katwa College Employees' Credit Cooperative Society. The Society offers Short Term, Middle Term, medical and Personal loan on first-come-first serve basis as well as need basis.
- A festival advance is bestowed upon all the employees, both permanent and casual, before puja vacation which is recovered later on from the salary.
- The College arranges Provident Fund loan for its employees as early as possible on need basis.
- The College provides quarters for its permanent teaching staff. However, all of them cannot be accommodated in the quarters as the number of quarters is few in number.
- College provides free internet facilities to teachers, non-teaching staffs and students.
- College has one Central Library, and most of the Depts. Have their own seminar libraries which provide books to the students.
- The financially backward students are offered concession from the College Fund (free studentship for the whole year or for a few months as per need).
- Students are sensitized about various Governmental (Scholarships for SC/ST/OBC, Minority Scholarships, Met-Cum, Kanyashree etc.) and non-Governmental (Jindal Foundation, Tata-Inspire, Priyambada Birla Fellowship etc.) scholarships and given all kinds of support in acquiring the same. Two Gr. C Staffs have been deputed for the purpose. The Students' Union also plays a constructive in sensitizing the students about the free studentships and the scholarships.
- The College strictly follows the reservation policy of the Government of West Bengal

regarding admission of students to First Year and B.Ed.

- Students from remote areas are provided with low cost hostel facilities.
- Departments have their own seminar libraries to provide books to the Hons. Students.
- The College provides for First Aid but has no other internal medical facility. However, the College has a tie-up with West Bengal Students' Health Home, Katwa Unit. Any current student may visit the Health Home with his/her Fee Book between 3 pm and 4.30 pm seven days a week, and see a doctor free of cost. The students are also provided with medicine for Rs.5 a day. The students are sent to the main unit in Kolkata for better treatment if the need arises.
- In case of medical emergency students are sent to Katwa Sub-Divisional Hospital for treatment. This support is provided to outside students too during University examinations. The same provision is made available for teaching and non-teaching staff too during working hour.
- College provides free Wi fi and internet facilities to teachers, non-teaching staffs and students.
- The college provides multi-gym facility to all its stakeholders.

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|-------------------------------------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | NA | No | NA |
| Administrative | No | Govt. | √ | DPI nominated Audit Agency |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The College does not enjoy the opportunity of implementing/introducing any examination reforms or to change/modify/reorient syllabi and is bound to follow the rules and regulations of the University of Burdwan.

- BU introduced 1 + 1+ 1 system for undergraduate courses in 2007 and after completion of each year final examinations (viz. Part-I, Part-II and Part-III) are convened by the University. Like other colleges, our College is selected as a venue for these exams and students from other colleges come here to appear for the exams.
- Setting of question papers, moderation, evaluation of answer scripts and publication of results, scrutiny, reviews are administered by the university. Faculties are appointed for carrying out these academic works and they do these actively.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University does not allow autonomy to its affiliated colleges.

6.11 Activities and support from the Alumni Association

- Ex-students actively participate in different programmes of the College like Saraswati Puja, Nabin Baran (Freshers' Welcome), Nabi Diwas (celebrating inter-communal peace and harmony), Cultural Programme (i.e., College Social), Annual Sports, etc.
- Some Ex-students volunteer to make special camps and other programmes of NSS and NCC successful.

6.12 Activities and support from the Parent – Teacher Association

Warm relation begins from the time of admission between teachers and parents and continues even after the students pass out from the College. Katwa is a village-based sub-divisional town and the inhabitants of this area are very sociable and cordial in their interaction. Almost every house has at least one present or former student of the College. Teachers are revered by the people of this place and the latter feel free to approach any staff of the college for help. This mutual relationship helps to inculcate a sense of discipline and social responsibility in the young minds.

6.13 Development programmes for support staff

The support staffs have free access to internet.

Training and opportunity to develop skill : They are informally trained for COSA, computerized billing, online admission, correspondence with the State Govt., UGC and the affiliating university.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The College has three well maintained fenced gardens (one floral and one medicinal herb).
- Plantation of saplings is organized regularly by the NSS.
- NSS volunteers frequently clean the College Campus.
- Cleaning of laboratories, Office and class rooms are done periodically by the support staff and the students of the respective departments.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The 100-Point Roster has been updated and approved by the State Backward Class Welfare Department and requisition for vacant twenty six (26) teaching posts and one(1) librarian has been submitted to the West Bengal College Service Commission (WBCSC). Interview for recruitment of Assistant Professors has been taken by the WBCSC and hopefully our college will get more than twenty teachers and one librarian in near future which will definitely have a positive impact on the teaching-learning process of the Institution.

Meanwhile, the College has appointed a number of Temporary Teachers to balance the deficiency and also to run the teaching-learning process smoothly.

The College is also trying to acquire the Staff Pattern from the Higher Education Department. At present the Governing Body has decided to draw contract with some experts/agencies for bulk work like admission, registration, form fill-up, etc. till new Staff Pattern is not obtained.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- ✓ Chemicals have been purchased as per requisition placed by the departments (mainly for Chemistry and Bio-Science departments) for smooth running of laboratories
- ✓ Maintenance and repairing of computers, internet connections and installation of anti-virus software for protection of computers
- ✓ Continuation of internet facilities to offices (Day and Morning + B.Ed.) and various Science Departments
- ✓ Continuation of internet facilities to offices (Day and Morning + B.Ed.) and various Science Departments, Day and B.Ed. Staff Room, IQAC Room.
- ✓ Providing wi fi coverage in the Office and Staff Room.
- ✓ Furniture (cabinet, computer table, chair, executive table, etc) have been procured for departments and administration.
- ✓ Purchase of instruments/equipments and also their maintenance for smooth running of practical classes of different departments (from College fund in cases of emergency).

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Blood Donation Camps have been organised twice a year where students and teachers participated. The blood thus collected was sent to Hemraj Blood Bank of Katwa Sub-Divisional Hospital. Blood Donation Awareness Certificate Course is organised every year for the students of the Institution.
- AIDS Awareness Rally and Swachhh Bharat Rally were conducted by the NSS Units of the College.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- ✓ NSS volunteers cleaned up the campus regularly.
- ✓ 57 NSS volunteers, including 40 girl students, organised a special camp at the adopted village Nanagar. The theme of the Camp was 'Environment including preservation of nature resources and conservation of Cultural/Historical Heritage.
- ✓ A special camp was held by the NSS volunteers (77 in number out of which 49 were girls) and community people where the theme was Swachhh Bharat Abhiyan and Nirmal Bangla.
- ✓ A special camp with the theme Social and Cultural Awareness was held in the College with 105 female students and 113 male students.
- ✓ Saplings were planted by the volunteers, and numerous programmes were undertaken to take care of the plants, such as fencing & watering.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength

- The College has a vast landed area.
- Uninterrupted supply of safe drinking water and power is available in the campus.
- The College has low-cost hostel facilities for both boys and girls.
- The College hosts a Post Office which serves the local community.
- The Institution has its own staff quarters for its faculties.

Weakness

- The College suffers from a shortage of classrooms.
- Teacher-student and non-teaching staff-student ratio has become alarming.
- The number of toilets for the learners is limited.
- The Library has an acute space shortage.
- There is a shortage of space in the Laboratories with the number of students increasing every year.
- No major repairing of staff quarter has been done after their construction.

Opportunities

- The College serves the community by organising blood donation camps, HIV Awareness Rally, Swachhh Bharat Rally etc.
- The College is working towards renovation of the playground.
- The College incorporated study centres of NSOU and RBU; the NSOU study centre has rapidly been gaining a momentum. These study centres also offer post-graduate courses.

Challenges

- One of the major challenges is to train the students in communicative English.
- The main building of the college is quite old and some portions of the building are in dilapidated condition. This has become a challenge for the College to repair the damaged portions of the building.
- It is a challenge to accommodate the increasing number of students in the present built-up area.
- The College is trying to secure a staff pattern for the non-teaching staff.
- Major repairing of staff quarter has been needed.

8. Plans of institution for next year

The Governing Body of the college has taken following resolutions to be implemented in the following year:

- Repairing of the dilapidated portion of the college building.
- Outsourcing by external agencies has been proposed to manage the acute staff shortage as stated in SWOC analysis for students' related bulk works like admission, registration, admission, etc.
- Installation of KOHA as library software.
- Installation of dynamic web site for the college.
- Installation of a multi-gym with the financial aid provided by the Department of Youth Welfare, Govt. of West Bengal.
- To frame rules for academic excursion, remuneration of internal staff plus other expenditure during university practical examinations, a Review Committee has been formed.
- To get non-teaching staff pattern from the state Higher Education Department.
- To open an e-Corner of SBI within the college premises.
- To get fund from the state government for major repairing and maintenance of the staff quarter.
- To appoint Guest Lecturers in some departments where teacher-student ratio has become poor due to retirement of full-time teachers.
- To merge morning and day libraries in order to manage the space shortage.

Name Dr. Kedar Nath Mitra

Name Dr. Nirmalendu Sarkar

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure i:

| Month | No. of Holidays | No of Sundays | No. of Working days | Holidays in details | | | Remarks |
|------------|-----------------|---------------|---------------------|---------------------|-----------|--|--|
| | | | | Date | Day | Particulars | |
| July '15 | 1 | 4 | 26 | 18-19 | Sat-Sun | Id-UI-Fitar & Ratha Yatra | |
| August '15 | 2 | 5 | 24 | 15 | Sat | Independence Day | |
| | | | | 16 | Sun | College Foundation Day | |
| | | | | 29 | Sat | Rakhi Purnima | |
| Sept. '15 | 4 | 4 | 22 | 5 | Sat | Janmasthanmi | Meeting with HOD's regarding Academic Affairs during 1 st week |
| | | | | 18 | Fri | Bishwakarma Puja | |
| | | | | 25-26 | Fri-Sat | Id-ud-Uz-Zoha | |
| Oct. '15 | 14 | 4 | 13 | 2 | Fri | Gandhi birthday | Tentative date of 1 st unit test for Part-I & Part-II -- first week |
| | | | | 12 | Mon | Mahalaya | |
| | | | | 19-31 | Mon-Sat | Puja Vacation(Maharam) | |
| Nov. '15 | 16 | 5 | 9 | 2-14 | Mon-Sat | Puja Vacation | Classes resume after Puja Vacation on 16.11.15 |
| | | | | 17-18 | Tues-Wed | Kartick Puja | |
| | | | | 20 | Fri | Jagadhatri Puja | |
| | | | | 25 | Wed | Gurunanak birthday/ Rash | |
| | | | | 26-30 | Thurs-Mon | Unit Test Part-I & Part -II | |
| Dec. '15 | 4+5 | 4 | 18 | 9 | Wed | Akheri Chahar Sumba | Date of Students Election will be declared by the University in consultation with civil administration Tentative date of 2 nd unit test for Part-I & Part-II -- second week |
| | | | | 24 | Thurs | Fateha Dohaj Daham | |
| | | | | 25 | Fri | X-Mass Day | |
| | | | | 26-31 | Sat-Thurs | Winter Recess | |
| Jan. '16 | 6 | 5 | 20 | 1 | Fri | New Years Day | Annual Sports |
| | | | | 12 | Tues | Vivekananda's Birthday | |
| | | | | 15 | Fri | Pousparban | |
| | | | | 22 | Fri | Fateha Yaz Daham | |
| | | | | 23 | Sat | Nataji Birthday | |
| | | | | 26 | Tue | Republic Day | |
| Feb. '16 | 1 | 4 | 24 | 13 | Sat | Sarasawati Puja | Tentative date of Test Examination for PartI & Part-II -- 2 nd week |
| | | | | 14 | Sun | „ | |
| March'16 | 4 | 4 | 23 | 7 | Mon | Shibaratri | |
| | | | | 23-24 | Wed-Thurs | Dol Yatra | |
| | | | | 25 | Fri | Good Friday | |
| April '16 | 2 | 4 | 24 | 13 | Wed | BR Ambedkar's Birthday | Classes will remain suispended due to University Exam |
| | | | | 14 | Thurs | Bengali Naba Barsha | |
| | | | | 15 | Fri | Ramnabami | |
| May '16 | 20 | 5 | 6 | 1 | Sun | May Day | Summer recess starts from 9 th May to 12 June . including Buddha Purnima and Sab-e-Barat. University Exam will continue |
| | | | | 8 | Sun | Rabindra Jayanti | |
| | | | | 9-31 | | Summer Recess & University Examination | |
| | | | | | | | |
| June '16 | 12 | 4 | 14 | 1-12 | | Summer Recess & University Examination | University Exam will continue |
| | | | | 13-30 | | University Examination | |
| Total | 101 | | | | | | |

Annexure i

Academic Calendar and List of Holidays for the Academic Session 2015-2016

No of Holidays ----- 30+24 =54.
No of Sundays -----52.
Total No of Holidays excluding Sundays-----106.
Total No of Effective Teaching days -----214
Total no of Working days -- -----260
Principal's Discretion -----05

Annexure ii

Abbreviations:

| | | |
|------|---|--|
| CAS | - | Career Advanced Scheme |
| CAT | - | Common Admission Test |
| CBCS | - | Choice Based Credit System |
| CE | - | Centre for Excellence |
| COP | - | Career Oriented Programme |
| CPE | - | College with Potential for Excellence |
| DPE | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test |
| NET | - | National Eligibility Test |
| PEI | - | Physical Education Institution |
| SAP | - | Special Assistance Programme |
| SF | - | Self Financing |
| SLET | - | State Level Eligibility Test |
| TEI | - | Teacher Education Institution |
| UPE | - | University with Potential Excellence |
| UPSC | - | Union Public Service Commission |
